

GRAYLING CHARTER TOWNSHIP BOARD

SPECIAL MEETING

ADOPTION OF 2018-19 BUDGETS

MARCH 29, 2018

Members Present: C. (Jeri) Selthoffer, Duane Brooks, Monica Ashton, Rick Harland.

Members Absent: JoAnn Michal, Cindy Olson, Dennis Long.

Others Present: Lacey Stephan III, Bob Dixon, Diane Giska.

1. Supervisor Harland called the meeting to order at 10:00 a.m.
2. The purpose of the meeting is to present for adoption the Grayling Charter Township General Fund, Township Improvement Fund and Liquor Law Enforcement Fund Budgets for the Fiscal Year 2018-19. Present for payment any claims that need to be paid prior to March 31, 2018, amend the 2017-18 Budgets and any other matters which may legally be brought before the Board. A Public Hearing regarding these Budgets was held on March 21, 2018.
3. Motion by Ashton, second by Brooks, to adopt resolution to create contingency funding for the Grayling Charter Township/Beaver Creek Township Utilities Authority in the amount of \$53,000. (as discussed placed on proposed General Fund Budget at the March 21, 2018 meeting). Ayes, four; Nays, none; Absent, three. Motion carried. (See attachment "A")
4. Supervisor Harland presented a Summary Overview of the proposed Budgets (See attachment "B"). There was discussion to ensure budget recommendations were in line with what was presented at Public Hearing on March 21, 2018.
5. Motion by Selthoffer, second by Brooks, to adopt elected official salary amendments and office staff wage adjustments for Grayling Charter Township Fiscal Year 2018-19. Ayes, four; Nays, none; Absent three. Motion carried. (See attachment "C")
6. Motion by Selthoffer, second by Brooks, to resolve to adopt the 2018-19 Fiscal Year General Fund Budget with estimated Revenues of \$1,507,275.00 and estimated Expenses of \$1,507,275.00. Budget to be balanced at the Dept/Activity level. Vote: Brooks, aye; Ashton, aye; Selthoffer, aye; Harland, aye; Olson, absent; Michal, absent; Long, absent. Motion carried. (See attachment "D")
7. Motion by Brooks, second by Ashton, to adopt the Grayling Charter Township Improvement Fund Fiscal Year 2018-19 Budget with anticipated Revenues of \$13,500.00 and no budgeted Expenses, at this time. Brooks, aye; Ashton, aye; Selthoffer, aye; Harland, aye, Michal, absent; Olson, absent; Long, absent. Motion carried. (See attachment "E")
8. Motion by Brooks, second by Selthoffer, to adopt the Fiscal Year 2018-19 Liquor Law Enforcement Fund Budget with anticipated Revenues of \$1,630.00 and expenses of \$2,000.00. Expenses over Revenues to be expended from the Fund Balance. Vote: Brooks, aye; Selthoffer, aye; Ashton, aye; Harland, aye; Michal, absent; Olson, absent; Long, absent. Motion carried. (See attachment "F").
9. Motion by Selthoffer, second by Ashton, to adopt the General Appropriations Budget Act for Fiscal Year 2018-19. Ayes, four; Nays, none; Absent, three. Motion carried. (See attachment "G")

10. Motion by Ashton, second by Selthoffer, to approve the Supervisor’s Management Discussion and Analysis report for Fiscal Year 2016-17 as an addendum to the annual audit. Ayes, four; Nays, none; Absent, three. Motion carried. (See attachment “H”)
11. Motion by Brooks, second by Selthoffer, that whereas budgets were adopted by the Grayling Charter Township to govern the expenditure of anticipated revenues within the Township on March 29, 2017, for the next fiscal year of the Township, and whereas, as a result of unanticipated changes in revenues and expenditures, it is necessary to modify aforesaid budget, and whereas, such modification will still maintain a balanced budget, now, therefore be it resolved, that the aforesaid budget be hereby modified.

FUND/ACCT		INCREASE	DECREASE
101-248	GEN SERVICES(PUBLICATIONS)	\$ 3200	
101-253	TREASURER’S DEPT	600	
101-266	ATTORNEY FEES	2800	
1001-276	CEMETERY	200	
101-336	FIRE DEPT	2100	
101-448	STREET LIGHTS	2600	
<u>101-101-956</u>	<u>UNALLOCATED</u>		<u>\$11500</u>
TOTAL		\$11500	\$11500

246 Township Improvement Fund Expenses
 Transfers to General Fund \$34,671

VOTE: Brooks, aye; Ashton, aye; Selthoffer, aye; Harland, aye, Olson, absent; Michal, absent; Long, absent. Motion carried. (See attachment “I”)

12. Motion by Brooks, second by Selthoffer, to approve payment of claims on vouchers 1125, 1126, and 1172 through 1175 in the amount of \$3,266.15. Ayes, four; Nays, none; Absent, three. Motion carried.
13. There were no citizens that wished to apeak.
14. Motion by Brooks, second by Selthoffer, to adjourn at 11:15 a.m., carried.

Monica Ashton, C.M.C
 Grayling Charter Township Clerk.