Grayling Charter Township

Petition No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Parcel ID No. 20-040-\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2020

Application for Tax Exemption

(Poverty – MCL 211.7u)

THIS APPLICATION MUST BE COMPLETED CAREFULLY AND COMPLETELY. INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED. A COPY OF YOUR CURRENT YEAR FEDERAL AND MICHIGAN INCOME TAX RETURNS, WITH THE PROPERTY HOMESTEAD CREDIT FORM, MUST BE SUBMITTED FOR IN ORDER TO BE REVIEWED FOR APPROVAL FOR PROPERTY TAX RELIEF.

All Petitions are subject to the Open Meetings Act, PA 267 of 1976

**Documentation must accompany all applications. Applications submitted without supporting documentation will not be accepted.**

*PLEASE READ THE FOLLOWING APPLICATION CAREFULLY*

Public Act 390 of 1994, being Michigan Compiled Law MCL 211.7u, has greatly modified the Hardship Exemption Procedure.

The following Poverty Exemption Guidelines and Application were approved for use as the local standard by the Grayling Charter Township Board, Crawford County on December 18, 2019.

2020 Poverty Exemption appeals will be heard by the Board of Review on:

WEEK OF MARCH 9, 2020

TUESDAY JULY 21, 2020

TUESDAY DECEMBER 15, 2020

The General Property Tax (Excerpt)

211.7u Principal residence of persons in poverty; exemption from taxation; applicability of section to property of corporation; eligibility for exemption; application; policy and guidelines to be used by local assessing unit; duties of board of review; appeal of property assessment; “principal residence” defined.

Sec. 7u.

(1) The principal residence of persons who, in the judgment of the supervisor and board of review, by reason of poverty, are unable to contribute toward the public charges is eligible for exemption in whole or in part from taxation under this act. This section does not apply to the property of a corporation.

(2) To be eligible for exemption under this section, a person shall do all of the following on an annual basis:

(a) Be an owner of and occupy as a principal residence the property for which an exemption is requested.

(b) File a claim with the supervisor or board of review on a form provided by the local assessing unit, accompanied by federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns, filed in the immediately preceding year or in the current year. Federal and state income tax returns are not required for a person residing in the principal residence if that person was not required to file a federal or state income tax return in the tax year in which the exemption under this section is claimed or in the immediately preceding tax year. If a person was not required to file a federal or state income tax return in the tax year in which the exemption under this section is claimed or in the immediately preceding tax year, an affidavit in a form prescribed by the state tax commission may be accepted in place of the federal or state income tax return. The filing of a claim under this subsection constitutes an appearance before the board of review for the purpose of preserving the claimant's right to appeal the decision of the board of review regarding the claim.

(c) Produce a valid driver's license or other form of identification if requested by the supervisor or board of review.

(d) Produce a deed, land contract, or other evidence of ownership of the property for which an exemption is requested if required by the supervisor or board of review.

(e) Meet the federal poverty guidelines updated annually in the federal register by the United States department of health and human services under authority of section 673 of subtitle B of title VI of the omnibus budget reconciliation act of 1981, Public Law 97-35, 42 USC 9902, or alternative guidelines adopted by the governing body of the local assessing unit provided the alternative guidelines do not provide income eligibility requirements less than the federal guidelines.

(3) The application for an exemption under this section shall be filed after January 1 but before the day prior to the last day of the board of review.

(4) The governing body of the local assessing unit shall determine and make available to the public the policy and guidelines the local assessing unit uses for the granting of exemptions under this section. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and total household income and assets.

(5) The board of review shall follow the policy and guidelines of the local assessing unit in granting or denying an exemption under this section unless the board of review determines there are substantial and compelling reasons why there should be a deviation from the policy and guidelines and the substantial and compelling reasons are communicated in writing to the claimant.

(6) A person who files a claim under this section is not prohibited from also appealing the assessment on the property for which that claim is made before the board of review in the same year.

(7) As used in this section, "principal residence" means principal residence or qualified agricultural property as those terms are defined in section 7dd.

History: Add. 1980, Act 142, Imd. Eff. June 2, 1980 ;-- Am. 1993, Act 313, Eff. Mar. 15, 1994 ;-- Am. 1994, Act 390, Imd. Eff. Dec. 29, 1994 ;-- Am. 2002, Act 620, Imd. Eff. Dec. 23, 2002 ;-- Am. 2003, Act 140, Eff. Jan. 1, 2004 ;-- Am. 2012, Act 135, Imd. Eff. May 16, 2012.

Popular Name: Act 206

Grayling Charter Township

Poverty Exemption Application

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Petitioner, being the owner and residing at the property that is listed below as my principal residence, apply for property tax relief under MCL211.7u of the General Property Tax Act, Public Act 206 of 1893. The principal residence of persons who, in the judgement of the township supervisor or city assessor and board of review, by reason of poverty are unable to contribute toward the public charges is eligible for exemption in whole or in part from taxation per MCL 211.7u(1).

In order to be considered complete, this application must: 1) be completed in its entirety, 2) include information regarding all members residing within the household, and 3) include all required documentation and copies of all assets and liabilities.

**PERSONAL INFORMATION:** **Petitioner must** list all required personal information.

Property Address of Principal Residence: Daytime Phone Number:

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Age of Petitioner: Marital Status: Age of Spouse:

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Number of Legal Dependents: Age(s) of Dependents:

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Applied for Homestead Property Tax Credit (yes or no): Amount of Homestead Property Tax Credit:

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**REAL ESTATE INFORMATION:** List the real estate information related to your principal residence. Be prepared to provide a deed, land contract or other evidence of ownership of the property at the BOR meeting.

Property Parcel Code Number: Name of Mortgage Company:

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Unpaid Balance Owed on Principal Residence: Monthly Payment: Length of Time at This Residence:

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Property Description:

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**ADDITIONAL PROPERTY INFORMATION:** List information related to any other property you, or any household member owns.

Do you own, or are buying, other property? (yes or no). Amount of Income Earned from Other Property:

If yes, complete the information below. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Property Address Name of Owner(s) Assessed Value Amnt. & Date of Last Taxes Paid

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**EMPLOYMENT INFORMATION:** List your current employment information.

Name of Employer: Name of Contact Person:

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Address of Employer: Employer Phone Number:

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List all income sources, including but not limited to: salaries, Social Security, rents, pensions, IRA’s (individual retirement accounts), unemployment compensation, disability, government pensions, worker’s compensation, dividends, claims and judgments from lawsuits, alimony, child support, friend or family contribution, reverse mortgage, or any other source of income.

Source of Income Monthly or Annual Income (indicate which)

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**CHECKING, SAVINGS AND INVESTMENT INFORMATION:** List any and all savings owned by all household members, including but not limited to: checking accounts, savings accounts, postal savings, credit union shares, certificates of deposit (CD), cash, stocks, bonds, or similar investments.

Name of Financial Institution Amount on Deposit Current Name on Account Value of

or Investments Interest Rate Investment

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**LIFE INSURANCE:** List all policies held by all household members.

Name of Insured Amount of Policy Monthly Policy Paid Name of Beneficiary Relationship to

Payment in Full Insured

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**MOTOR VEHICLE INFORMATION:** All motor vehicles (including motorcycles, motor homes, camper trailers, etc.) held or owned by any person residing within the household must be listed.

Make Year Monthly Payment Balance Owed

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**LIST ALL PERSONS LIVING IN HOUSEHOLD**: All persons residing in the residence must be listed.

First & Last Name Age Relationship to Place of Employment Amount of Monetary

Applicant Contribution to Family Income

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**PERSONAL DEBT:** All personal debt for all household members must be listed.

Creditor Purpose of Debt Date of Debt Original Balance Monthly Payment Balance Owed

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_

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**MONTHLY EXPENSE INFORMATION:** The amount of monthly expenses related at the principal residence for each category must be listed. Indicate N/A as necessary.

Heating: Electric: Water: Phone:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cable: Food: Clothing: Garbage:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Daycare: Car Expense (gas, repair, etc.): Home Insurance: Credit card Debt:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Auto Insurance: Loans: Health Care Cost: Entertainment:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Health Insurance: Other (list type): Other (list type): Other (list type):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Notice:* Any willful misstatements or misrepresentations made on this form may constitute perjury, which, under the law, is a felony punishable by fine or imprisonment

*Notice:* Per MCL 211.7u(2b), a copy of all household members federal income tax returns, state income tax returns (MI-1040) and Homestead Property Tax Credit claims (MI-1040CR 1, 2, 3, or 4) must be attached as proof of income. Documentation for all income sources including, but not limited to, credits, claims, Social Security income, child support, alimony income, and all other income sources must be provided at time of application.

***Petitioners: Do not sign this application until witnessed by the Supervisor, Assessor, Board of Review or Notary Public.* (must be signed by either the Supervisor, Assessor, Board of Review Member or Notary Public)**

STATE OF MICHIGAN

COUNTY OF \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I, the undersigned Petitioner, hereby declare that the foregoing information is complete and true and that neither I, nor any household member residing within the principal residency, have money, income or property other than mentioned herein.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Petitioner Signature Date

Subscribed and sworn this \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_\_

Assessor/Supervisor Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Printed Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

BOR Member Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Printed Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Notary Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Printed Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

My Commission Expires: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

This application shall be filed after January 1, but before the day prior to the last day of March, July or December Board of Review to the address below.

Board of Review

c/o Assessor/Supervisor

Grayling Charter Township

2090 Viking Way

PO Box 521

Grayling, MI 49738

DECISIONS OF THE MARCH BOARD OF REVIEW MAY BE APPEALED IN WRITING TO THE MICHIGAN TAX TRIBUNAL BY JULY 31 OF THE CURRENT YEAR. JULY OR DECEMBER BOARD OF REVIEW DENIALS MAY BE APPEALED TO MICHIGAN TAX TRIBUNAL WITHIN 35 DAYS OF THE DENIAL. A COPY OF THE BOARD OF REVIEW DECISION MUST BE INCLUDED WITH THE FILING.

Michigan Tax Tribunal

PO Box 30232

Lansing, MI 48909

Phone: 517-373-3003

Fax: 517-373-1633

E-mail: [taxtrib@michigan.gov](mailto:taxtrib@michigan.gov)

**POVERTY GUIDELINE CHART**

Size of Family Unit Poverty Guidelines

1 $ 12,490

2 $ 16,910

3 $ 21,330

4 $ 25,750

5 $ 30,170

6 $ 34,590

7 $ 39,010

8 $ 43,430

For each additional person $ 4,420

Note: PA 390 of 1994 states that the poverty exemption guidelines established by the governing

body of the local assessing unit shall also include an asset level test. An asset test means the

amount of cash, fixed assets or other property that could be used, or converted to cash for use

in the payment of property taxes. The asset test should calculate a maximum amount permitted

and all other assets above that amount should be considered as available.

Please see STC Bulletin 5 of 2017 for more information on poverty exemptions.

Note: P.A. 135 of 2012 changed the requirements for filing documentation in support of a poverty exemption to allow an affidavit (Treasury Form 4988) to be filed for all persons residing in the residence who were not required to file federal or state income tax returns in the current year or

in the immediately preceding year. This does include the owner of the property who is filing for the exemption.

Grayling Charter Township Asset Test

To Be Applied to All Poverty Exemption Applications

The following will not be included/counted as either an asset of or income to the applicant:

* The value of the applicants’ principle residence structure.
* Any income realized by the applicant from the MI Homestead Property Tax Credit.

The following items, some of which must exceed the amount specified, will be counted as an asset

of the applicant that is available to pay the applicants’ property taxes:

1. Land ownership in excess of 10 acres. For example, the applicants’ principal residence is

sited on a 40 acre parcel so 30 acres of the parcel is considered “excess” and an asset, the

value of which must be estimated.

1. All value attributable to real estate other than principal residence.
2. Cash, or cash equivalents (checking and savings accounts, etc.) in excess of $2500.
3. Stocks, mutual funds, savings bonds, IRA’s and similar securities in excess of $2500.
4. All personal use vehicles in excess of one vehicle per household.
5. All recreational type vehicles such as boats, ATV’s, snowmobiles, campers, motor home, etc.
6. All personal property collections such as guns, knives, trading cards, stamps, artwork, jewelry, coins,

gold, silver, or similar collections.

The amount of ***TOTAL ASSETS*** (lines 1 through 8 above) that would likely result in receiving a 0% poverty exemption from Grayling Charter Township is $ 30,000.00.

The Board of Review may or may not exempt all or part of your taxes for the coming year based

on the information provided, interview and proof of information. Any exemption granted is for

the next year and not the past year tax that may be due. The intention of a poverty exemption, if

you qualify, is to temporarily exempt payment of property tax. It is important to provide the

following as a plan to show that you will be capable of paying your taxes after the exempted time period.

**PLEASE INCLUDE** a letter explaining your plan to be able to pay

your property tax the years following the exemption period if granted.