

Grayling Charter Township
Board of Trustees Special Meeting Minutes
Wednesday, March 31, 2021

Members present: Cindy Olson, Jeri Selthoffer, Lacey Stephan, JoAnn Michal and Diane Giska

Members absent: Joe Smock and Shannon Sorenson

Others present: None

Supervisor Stephan called the meeting to order at 10:00 am

- 1 (Remain standing) **Pledge of Allegiance:**
- 2 The purpose of the meeting is to present for adoption the Grayling Charter Township General Fund, Township Improvement Fund and Liquor Law Enforcement Fund Budgets for the Fiscal Year 2021-2022. Present for payment any claims that need to be paid prior to March 31, 2021, amend the 2020-2021 Budgets and any other matters that may legally come before the board. A Public Hearing regarding the budgets was held on March 17, 2021.
- 3 Supervisor Stephan presents Budget Summary Overview. Attachment "A"
- 4 Motion by Olson support By Michal to adopt the General Fund Budget for fiscal year 2021-2022. Roll call vote: Olson, aye; Selthoffer, aye; Stephan, aye; Michal, aye; Giska, aye; nays, none; two absent. Motion carried. Attachment "B"
- 5 Motion by Selthoffer support by Olson to adopt the Township Improvement fund for fiscal year 2021-2022. Roll call vote: Olson, aye; Selthoffer, aye; Stephan, aye; Michal, aye; Giska, aye; nays, none; two absent. Motion Carried. Attachment "C"
- 6 Motion by Olson support by Selthoffer to adopt the Liquor Law Enforcement Fund Budgets for fiscal year 2021-2022. Roll call vote: Olson, aye; Selthoffer, aye; Stephan, aye; Michal, aye; Giska, aye; nays, none; two absent. Motion carried. Attachment "D"
- 7 Motion by Selthoffer support by Michal to present the General Appropriations Budget Act for approval for fiscal year 2021-2022. Roll call vote: Olson, aye; Selthoffer, aye; Stephan, aye; Michal, aye; Giska, aye; nays, none; two absent. Motion carried. Attachment "E"
- 8 Moton by Olson support by Seltoffer to present Management's Discussion and Analysis, an addendum to our annual audit for adoption, for fiscal year 2020-2021. Roll call vote: Olson, aye; Selthoffer, aye; Stephan, aye; Michal, aye; Giska, aye; nays, none; two absent. Motion Carried. Attachment "F"
- 9 Motion by Olson support by Michal to amend the budgets that were adopted by the Grayling Charter Township Board to govern the expenditures of anticipated revenues within the Township on March 31, 2020 for the next fiscal year, as a result of unanticipated changes in revenues and expenditures, it is necessary to modify the

budget, the modification will still maintain a balanced budget, therefore the 20/21 budget hereby be modified

Fund/Account		Increase	Decrease
101-262-955	Election Misc.	\$5445	
101-448-926	Street Light	1687	
101-760-971	Economic Development Trails & paths		\$7132
TOTAL		\$7132	\$7132

Roll call vote: Olson, aye; Selthoffer, aye; Stephan, aye; Michal, aye; Giska, aye; nays, none; two absent. Motion carried.

10 To present payment for claims that need to be paid prior to March 31, 2021. No claims.

11 New Business: Due to the high number of active covid cases Supervisor Stephan recommends closing the recycle center. Motion by Michal support by Selthoffer to close the recycle center for 2 weeks from April 1st and to pay employees their average biweekly pay. Five ayes, two absent, motion carried.

Unfinished business: Approval of minutes from March 17, 2021. Motion by Michal support by Olson to approve minutes of March 17, 2021. Five ayes, two absent, motion carried.

Other: Supervisor Stephan mentioned we should be getting Federal Covid Relief Funds of approximately \$500,050.00 and should think about where and how to spend. (Restrictions?) Discussion followed.

12 Motion by Olson support by Michal to adjourn. Five ayes, two absent, motion carried.

Diane Giska, C.M.M.C.
Grayling Charter Township Clerk