

Grayling Charter Township  
Board of Trustees Special Meeting Minutes  
Thursday, March 31, 2022

Members present: Jeri Selthoffer, Lacey Stephan, JoAnn Michal, Joe Smock, Shannon Sorenson and Diane Giska

Members absent: Cindy Olson

Others present: Caleb Casey

Supervisor Stephan called the meeting to order at 10:00 am

1. (Remain standing) **Pledge of Allegiance:**
2. The purpose of the meeting is to present for adoption the Grayling Charter Township General Fund, Township Improvement Fund and Liquor Law Enforcement Fund Budgets for the Fiscal Year 2022-2023. Present for payment any claims that need to be paid prior to March 31, 2022, amend the 2021-2022 Budgets and any other matters that may legally come before the board. A Public Hearing regarding the budgets was held on March 16, 2022.
3. Supervisor Stephan presents Budget Summary Overview. Attachment "A"
4. Motion by Smock support By Selthoffer to adopt the General Fund Budget for fiscal year 2022-2023 Roll call vote: Selthoffer, aye; Stephan, aye; Michal, aye; Smock, aye; Sorenson, aye; Giska, aye; nays, none; Olson, absent. Motion carried. Attachment "B"
5. Motion by Selthoffer support by Sorenson to adopt the Township Improvement fund for fiscal year 2021-2022. Roll call vote: Selthoffer, aye; Stephan, aye; Michal, aye; Smock, aye; Sorenson, aye; Giska, aye; nays, none; Olson, absent. Motion Carried. Attachment "C"
6. Motion by Michal support by Sorenson to adopt the Liquor Law Enforcement Fund Budgets for fiscal year 2021-2022. Roll call vote: Selthoffer, aye; Stephan, aye; Michal, aye; Smock, aye; Sorenson, aye; Giska, aye; nays, none; Olson, absent. Motion carried. Attachment "D"
7. Motion by Smock support by Michal to present the General Appropriations Budget Act for approval for fiscal year 2021-2022. Roll call vote: Selthoffer, aye; Stephan, aye; Michal, aye; Smock, aye; Sorenson, aye; Giska, aye; nays, none; Olson, absent. Motion carried. Attachment "E"
8. Moton by Smock support by Michal to present Management's Discussion and Analysis, an addendum to our annual audit for adoption, for fiscal year 2020-2021. Six ayes, one, absent. Motion Carried. Attachment "F"
9. Motion by Selthoffer support by Smock to amend the budgets that were adopted by the Grayling Charter Township Board to govern the expenditures of anticipated revenues within the Township on March 31, 2021 for the next fiscal year, as a result of unanticipated changes in revenues and expenditures, it is necessary to modify the

budget, the modification will still maintain a balanced budget, therefore the 21/22 budget hereby be modified

Fund/ Account	Increase	Decrease
101-215-000-712-000 Clerk Fringe Benefits	2,668.92	
101-248-000-900-000 Printing & Publications	6,835.01	
101-253-000-712-000 Treasurer fringe Benefits	4,377.84	
101-448-000-926-000 Street Lights	1,237.71	
101-528-000-704-006 Recycle Wages	25,590.41	
101-567-000-801-004 Cemetery Contracted Services		24,709.89
101-521-000-704-006 Compactor wages		<u>16,000.00</u>
TOTAL	40,709.89	40,709.89

EMPLOYEE PREMIUM PAY

101-000-000-530-000 ARPA Grant Revenue	34,653.93	
101-253-000-704-003 Deputy Treasurer Salary		1,309.04
101-265-000-703-001 Township Office Salaries		6,545.35
101-371-000-703-005 Bldg. Dept. Clerical		2,618.14
101-528-000-703-006 Part Time Wages/Recycling		<u>24,181.40</u>
TOTAL	34,653.93	34,653.93

Roll call vote: Selthoffer, aye; Stephan, aye; Michal, aye; Smock, aye; Sorenson, aye; Giska, aye; nays, none; Olson, absent. Motion carried. Attachment 'G'

10. To present payment for claims that need to be paid prior to March 31, 2022. No claims.
11. Motion by Smock support by Selthoffer to adopt the 2022-2023 Fire Department Budget. Roll call vote: Selthoffer, aye; Stephan, aye; Michal, aye; Smock, aye; Sorenson, aye, Giska, aye; nays, none; Olson, absent. Motion carried. Attachment "H"
12. Motion by Smock support by Michal to approve minutes from March 16, 2022. Six ayes, one, absent. Motion carried.
13. New Business. None.  
 Unfinished business: Still waiting on final drafts from attorney on Marijuana and Short Term Rental Ordinances.  
 Other. None.
14. Motion by Smock support by Michal to adjourn. Six ayes, one absent, motion carried.

Diane Giska, C.M.M.C.  
 Grayling Charter Township Clerk

